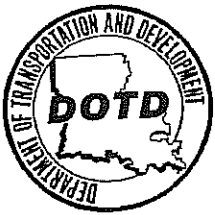


**LOUISIANA SAFE ROUTES TO SCHOOL**  
**2011 APPLICATION FOR BERNICE ELEMENTARY SCHOOL**

**TABLE OF CONTENTS**

<u>ATTACHMENT</u>	<u>DESCRIPTION</u>	<u>PAGE</u>
	APPLICATION	1
	BLANK	2
	ELEGIBILITY	3
	SCHOOL INFORMATION	4
		5
	A. PROBLEM IDENTIFICATION	
	B. PROPOSED IMPROVEMENT ACTION B-1	
	C. MAPS, PLANS AND PHOTOGRAPHS C-1	
	D. PROJECT SUPPORT D-1	
	E. SURVEILLANCE E-1	
	F. PROJECT COSTS DF-1	
	G. BONUS G-1	
	APPENDIX	



STATE OF LOUISIANA  
DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT



2011 SAFE ROUTES TO SCHOOL APPLICATION

Date Rec'd:  
(For office use only)

All sections must be completed (See application instructions)

APPLICANT INFORMATION  
(IF OTHER THAN SPONSOR)

Organization: Bernice Elementary School  
Address: P. O. Box 570 Phone: 318-285-5006  
City: Bernice State: LA Zip: 71222  
Contact Person: Alice Bolton Title: Principal Phone: 318-285-7606  
E-mail: boltona@unionpsb.org Fax Number: 318-285-5006

SPONSOR INFORMATION

Sponsoring Agency Name: Town of Bernice  
(Please note, Sponsor must be a governmental agency)  
Type of Sponsor: ☐ University ☐ School Board ☒ Local Government ☐ State Government  
☐ Local Public Works ☐ Other  
Is the Sponsoring Agency willing to accept liability and maintenance of the project? Yes  
Address: P. O. Box 633 Phone: 318-285-9071  
City: Bernice State: LA Zip: 71222  
Contact Person: William Mitcham Title: Mayor  
E-mail: Mayorbill@yahoo.com Fax Number: 318-285-9737

PROJECT SUMMARY INFORMATION

Name of Project: Town of Bernice Safe Routes to School

Brief description: Infrastructure activities are to provide sidewalks/bike walks from Church Street along Elm Street to Louisiana Hwy 2 across from Bernice Elementary School. Safety enhancements, lighting, and handicapped measures will also be constructed and installed. The goal is to increase walking and biking to school and thus promoting physical fitness. Special objectives are presented throughout the application. Non-infrastructure activities include safety education, motivation for student utilization, and collaboration with all stakeholders will be strongly pursued.

Estimated cost: Phase I - \$233,338, Phase II - \$224,756 Project Location (City/Parish): Bernice/Union

Project is located in: State House District No. 12 State Senate District No. 33

See <http://www.legis.state.la.us/> to obtain district numbers.

### Other considerations for eligibility

1. Is this project a part of a phased project? Yes Which phase of the series? Phase I  
List other phases: Phase II
2. For Metropolitan Areas over 50,000 population, has the Metropolitan Planning Organization (MPO) endorsed the project? N/A (If yes, please attach the MPO letter of endorsement.)
3. Has a local resolution endorsing the project and committing to provide any maintenance requirements been issued by the city or parish and included with this application? Yes
4. Does all right-of-way necessary for the project fall within public ownership or lease? Yes  
If no, can the applicant/sponsor obtain the property by Fee Simple or 25 year lease within 1 year of acceptance in the program? N/A
5. Will all or part of the project be constructed inside State-Maintained Highway right-of-way? Yes  
(If yes, please attach a letter or email of 'no objection' from the local DOTD District Office.)
6. Does any part of the project encroach on or cross railroad ROW? No
7. Is the Sponsor aware that the project must conform to applicable requirements of Americans with Disabilities Act (ADA) or any other state or federal laws concerning accessibility? Yes
8. Indicate below the SRTS category that your project addresses? (check all that apply)

### INFRASTRUCTURE

- X Sidewalk improvements
- X Traffic calming and speed reduction improvements:
- X Pedestrian and bicycle crossing improvements
  - On-street bicycle facilities
- X Off-street bicycle and pedestrian facilities
  - Secure bicycle parking facilities:
  - Traffic diversion improvements:
  - Other: Please explain \_\_\_\_\_

### NON-INFRASTRUCTURE

- X Bicycle and pedestrian safety curricula, materials and trainers.
- X Training, including SRTS training workshops that target school- and community-level audiences.
- X Modest incentives for SRTS contests, and incentives that encourage more walking and bicycling over time.
- X Safety and educational tokens that also advertise the program.
- X Photocopying, duplicating, and printing costs, including CDs, DVDs, etc.
- X Pay for substitute teacher if needed to cover for faculty attending SRTS functions during school hours.
- X Costs for additional law enforcement or equipment needed for enforcement activities.
- X Equipment and training needed for establishing crossing guard programs.
- X Stipends for parent or staff coordinators. (The intent is to be able to reimburse volunteers for materials and expenses needed for coordination and efforts, not to pay volunteers for their time. The maximum value of a stipend is \$2000/school year.).
- X Other: Please explain: benches, landscaping, and improved lighting in project area

## SCHOOL INFORMATION

School District: Union Parish

Superintendent: Steve Dozier

Address: P. O. Box 308

City: Farmerville

State: LA Zip: 71241

Contact Person: Steve Dozier

Title: Superintendent

Phone: 318-368-9715

Fax Number: 318-268-1012

Email: doziers@unionpsd.org

**(A letter of support must be attached)**

---

---

**(If more than one school is involved, copy this page and complete information for each school)**

School Name: Bernice Elementary School

School mailing address: P. O. Box 570, Bernice, LA 71222

School physical address: 119 8<sup>th</sup> Street, Bernice, LA 71222

Parish: Union Elementary or Middle School? Elementary Grades: K-8

Number of Students: 237 Number of Teachers: 14

Principal's contact information: Name: Ms. Alice F. Bolton Phone Number: 318-285-7606

**(A letter of support must be attached, if application is not coming from the school.)**

**See 4 - A**

PTA/PTO contact information if applicable:

N/A

Who is your school's designated **Safe Routes to School Coordinator**? (Please give a name and email address) Ms. Alice F. Bolton

Are students allowed to walk or bike to school? Yes and No. If not, is the school proposing to change this policy? Yes Explain: Grades K-5 are presently no allowed to walk or bike to school. School officials have indicated that the successful completion of "Safe Routes to School" could allow a policy that included lower grades. Grades 6-8 are allowed to walk and/or bike.

Does the school currently have any Safe Routes to School Programs? No. If yes, Please elaborate: \_\_\_\_\_



*Bernice Elementary School  
119 8<sup>th</sup> Street P. O. Box 570  
Bernice, LA 71222  
Ph. #318-285-7606 Fax # 318-285-5006  
Union Parish School System*

*Alice Bolton, Principal*

*Jacquelyn Montgomery, Secretary*

February 15, 2011

Ms. Shalanda Cole  
LA. Dept. of Transportation and Development  
1440 Hwy 90  
Bridge City, LA 70094

Dear Ms. Cole:

Bernice Elementary School faculty and staff are excited about the "Safe Routes to School" Project Application. The walking and bike riding of students along the current street has long been a problem and a source of friction among students, vehicle drivers, and private home owners. Drivers get angry when students walk in the road, and students become fearful when vehicles barely miss them.

We at Bernice Elementary view this proposed project as one of the most positive opportunities in the history of the school. Bernice Elementary will work hand in hand with the Mayor and the Town of Bernice to ensure the achieving of this grant, and will strive extra hard to see that the improvements are utilized to the fullest extent.

The principal, faculty and staff of Bernice Elementary School whole heartedly endorse and support this grant application.

Yours truly,

Alice Bolton, Principal  
Bernice Elementary Faculty and Staff

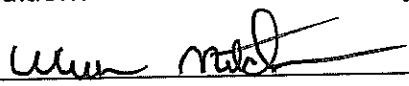
**BONUS SECTION**  
**Label your responses ATTACHMENT G**  
**Bonus 10 Points**

Attach an Action Plan that consists of the following parts: (10)

1. Define all infrastructure improvements and non-infrastructure activities that have been identified as needed during the problem identification process but are not a part of this request.
2. Provide a cost estimate of each of the items.
3. Assign a priority for each element
4. Identify possible funding sources
5. Propose a time frame for accomplishing all elements.
6. Describe the actions that will be taken to accomplish the plan.

**CERTIFICATION**

The undersigned has authority to sign on behalf of the Sponsor and certifies that the undersigned has legal authority to enter into contract to implement this project. The undersigned certifies that all information provided is complete and accurate to their best knowledge. The undersigned acknowledges that if the project is accepted by the Safe Routes to School Program, that funding and scope of work requested in this application **shall not** be changed from that originally requested. Any additional costs will be borne by the Sponsor.

  
\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
March 03, 2011  
DATE

\_\_\_\_\_  
Mayor  
TITLE

\_\_\_\_\_  
(318)285-9071  
PHONE NUMBER

\_\_\_\_\_  
William Mitcham  
PRINTED NAME

**Email your application in a word document to shalanda.cole@la.gov . Also, send one (1) bound application and four (4) stapled copies of the application.**

**The bound application and the extra 4 copies should be submitted to:**

Louisiana Department of Transportation and Development  
Safe Routes to School Program  
Attention: Shalanda Cole, MBA  
Section 82  
P.O. Box 94245  
Baton Rouge, LA 70804-9245

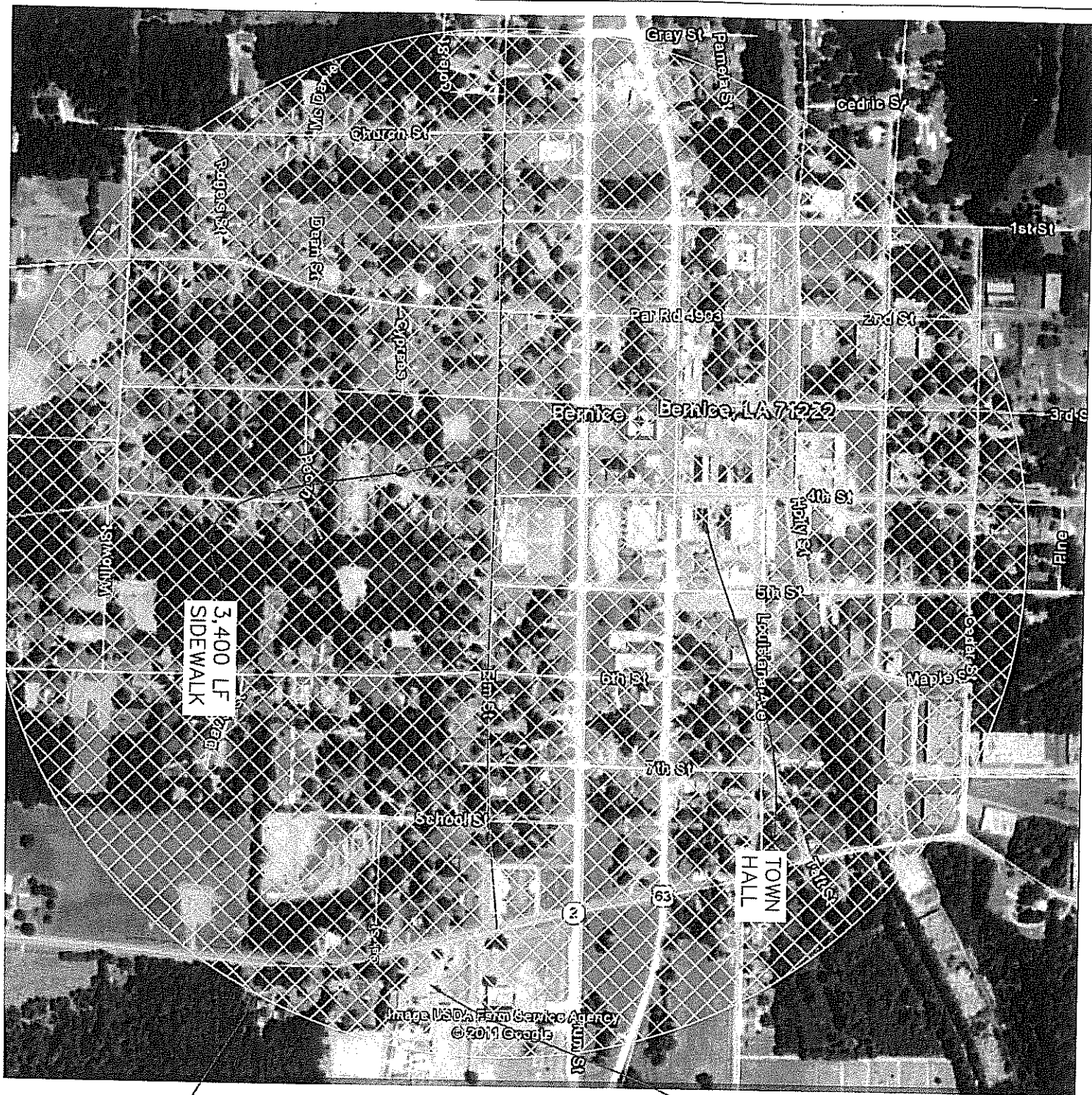
mmllh

BERNICE - SAFE ROUTES TO SCHOOL - PROPOSED ROUTE

SCALE: 1"=40'







1

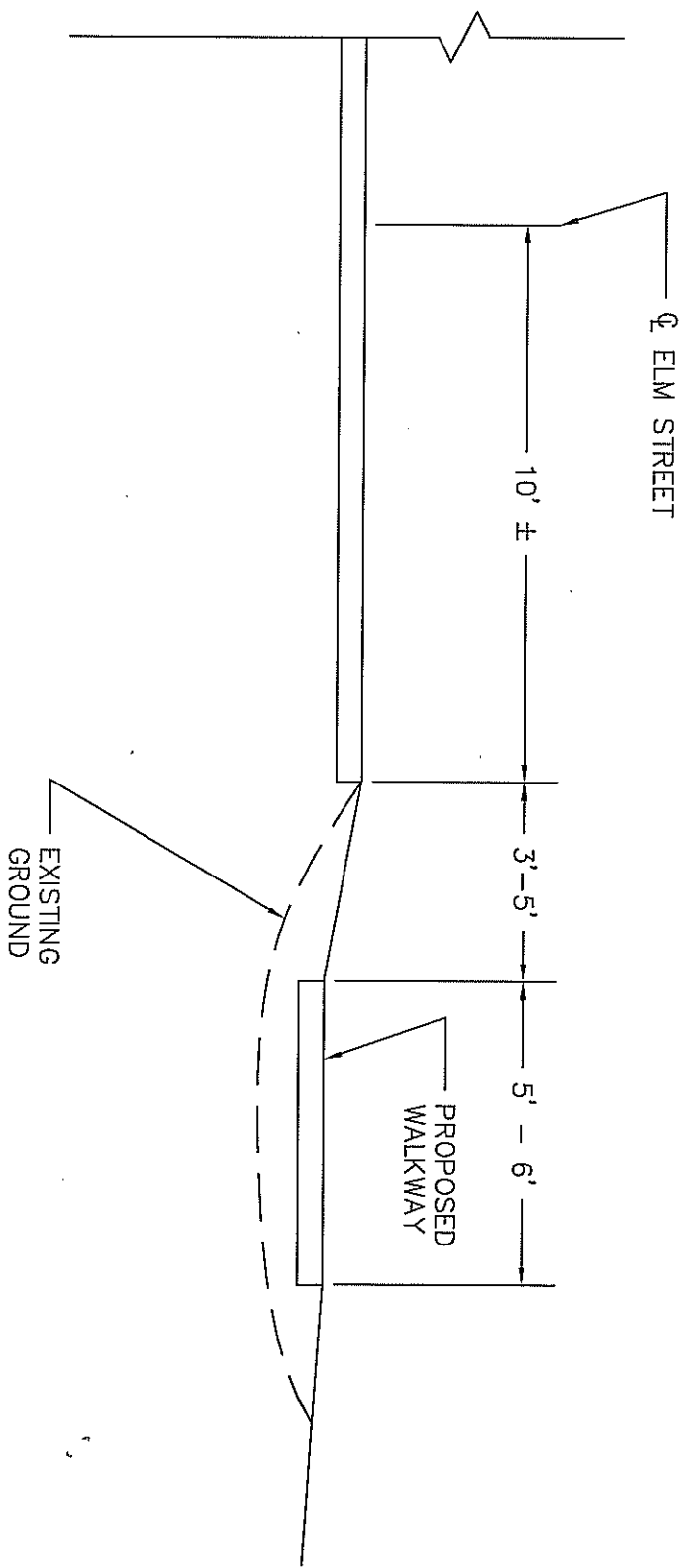
BERNICE  
SCHOOL

SCALE: 1"=600'

TARGET  
AREA

BERNICE





BERNICE  
SAFE ROUTES TO SCHOOL  
PROPOSED WALKWAY SECTION



# **ATTACHMENT A**

## **Problem Identification**

# **ATTACHMENT A**

## **Problem Identification**

Attachment "A", Page 5 – 1

An average of forty (40) Bernice Elementary School students walk to school on a daily basis; however, none (0) ride bicycles due to a variety of reasons. On this proposed route to Bernice Elementary School (Church Street to Louisiana State Highway 2) that is being addressed by this project application, there are absolutely no sidewalks for students and other pedestrians. The street shoulders are poorly maintained with private lawns encroaching into the Town of Bernice street right-of-ways. This creates a significant problem among students and motorists, and when the yards are walked in; the owner's chastise the students and complain to local police and to the school. At times, the road (Elm Street) becomes a battleground between stubborn students and rude drivers. Fortunately, there have been few actual accidents along the proposed path of this application. In addition to the cited numbers, 62 students from Bernice in grades 9 – 12 attend Farmerville High School. Of this number, 42 students walk to Bernice Elementary School each morning to catch buses to Farmerville High School.

**Attachment "A", Page 5 - 2**

As stated previously, there have been few accidents involving walking students. During the calendar year 2010, local police investigated twelve minor accidents within the scope of this application. Area accidents investigated at grocery store parking, bank parking, drug store parking, post office parking, and school parking exceed the number of mishaps within the project area. Accidents occurred at intersections or on the following streets, Louisiana Highway 2 (3), Plum Street (3), Sixth Street (2), Elm Street (2), Willis Reed Street (2), First Street (1), Fourth Street (1), Fifth Street (1), Second Street (1), Seventh Street (1), Cherry Street (1), and Church Street (1). Unfortunately, the Bernice Police Department worked one collision on Elm Street, almost to the intersection of Louisiana Highway 2, where a car hit a pedestrian walking to school. The passenger side mirror was knocked off the car, and the student was taken to the local emergency room for possible injuries. The motorist blamed the student for being in the street, while the student claimed carelessness on the part of the motorist. The student and his parents sued the motorist and her insurance, and the results of the settlement were not revealed.

In addition to traffic factors, many off road surfaces are narrow and some border on deer ditches and culverts. The pathways current pedestrians and bikers must take are pathways which are damaged by weeds and trees and are not free of weeds and obstacles. Finally, the current condition on much of the proposed route is dangerous, unattractive, and uninviting.

**Attachment "A", Page 5 - 3**

Due to ongoing restructuring in the Union Parish School System, Grades 6 – 8 were temporarily transferred and bused to a neighboring school. Improvements, modifications, and retrofitting are currently being made on the Bernice Elementary School campus to ready the campus for their return in August, 2011. In addition, it is a real possibility that an additional 200 students may be assigned to Grades K – 8 at Bernice Elementary. It is Union Parish School Board Policy that students in Bernice Elementary Grades K – 5 are not allowed to walk or bike to school. The Board has unofficially advised us that they will take a serious look at lowering the grade level, for walking, upon the completion of this proposed project. Those in the Grades, 6 – 8 are allowed to walk or bike to school. The temporarily dislocated students in Grades 6 – 8 arrive on the Bernice Elementary School Campus via walking, school bus, or private vehicle drop off. Fifty-six (56) percent in Grade 6 walk to school the majority of the time while fifty-two (52) percent in Grade 7 and sixty-three (63) percent in Grade 8 do likewise. In the aggregate, a total of forty (40) students or fifty-eight (58) percent of those in the allowable grades currently walk to school. Approval of the "Safe Routes to School" Grant Application will certainly increase these numbers.



**Attachment "A", Page 5 – 4**

The Bernice Police Department reports indicate that 44 traffic related crashes/accidents were reported to police authorities in 2010. The Bernice Elementary School faces Louisiana State Highway 2, and the latest traffic studies show that on average, 1,054 vehicles travel on this highway every day in front of the school. The project school is just one block west of U.S. Highway 167 where traffic studies reveal that on an average day, 4,288 motor vehicles use this route in the vicinity of the school. With the near completion of a 4-lane U.S. Highway 167, traffic counts will balloon along this corridor. Statistics were obtained from the Louisiana DOTD Traffic Count Website.

# **ATTACHMENT B**

**Proposed Improvement/Activity**

## ENGINEERING

The key engineering element in the construction phase of this project will be the location of sidewalks/pathways within the town's right-of-way in a manner that will promote maximum usage. This will require earthwork and drainage improvement along Elm Street at the north end of this project's route. Lesser degrees of drainage and earthwork will be required at other points along the route. The earthwork and drainage is vital to provide a suitable construction area. Of utmost importance to this project is providing safe and secure walkways/bikeways to keep distance and other barriers between vehicular and pedestrian traffic. Painted crosswalks and signage will project pathways to promote safety. They will also be constructed with ramps for the handicapped and persons with disabilities. Outside of the school zone, additional warning signs will be placed before crosswalks. The Town of Bernice is fully aware that engineers will be chosen by the DOTD, and that the project will be bid by DOTD, but we used our town engineer for infrastructure information and cost estimates.

## EDUCATION

Teaching students/children that there are additional forms of transportation other than the automobile is a simple yet true observation. Walking and biking have decreased in recent years. To ensure safety for students who will walk and bike to school, the teachers will make these modes of transportation safety a part of their lesson plans that will be monitored by the principal. Clubs and groups, such as; 4-H, Girl Scouts, and Boy Scouts will be asked to collaborate with the local school by providing safety meetings that revolve around the safety of students who walk and bike to school. It is recognized that safety education will be more effective in the lower grades which are eligible to walk/bike to school. The physical fitness phase of this project will be prominent in the classroom and other activities.

### ENCOURAGEMENT

Upon successful completion of the grant approval, encouragement will immediately begin. In fact, there is already a buzz of excitement among students who have heard of this project application from the school and other stake holders. Bernice Elementary School will set aside special days during the school year where biking or walking will be promoted. Under consideration are events where buses will unload at the beginning of the proposed pathway and allow students to walk to school. Not only will faculty and staff be there to monitor, but they, too, will walk the route along with the students. Ongoing information about the project and plans will be published in the local newspaper, school newsletter, and on the school and town websites. Motivation efforts will also include prizes and awards to walking/biking participants.

**ENFORCEMENT**

The Union Parish Sheriff's Office and the Bernice Police Department are aware of, and have been, in the production of this plan. Both have pledged the full cooperation and support to the project application and implementation if funded. In the course of this project preparation, Town of Bernice officials have become more aware of pedestrian safety and an increased police presence has already been implemented during school arrival and dismissal hours. If this application becomes a funded reality, patrolmen will be at the crosswalks to make certain that both motorists and students engage the crosswalks correctly. Warnings will be issued in the first few weeks of operation, and after that, motorists will be cited and fined when crosswalk regulations are not followed. During construction, walking students will be routed as far as possible away from workers and machinery and will be closely monitored by the police. The local police department has already observed that additional personnel will be needed during the construction phase and immediately thereafter. Consideration is already being given to additional costs and the possibility of grants.

B-4



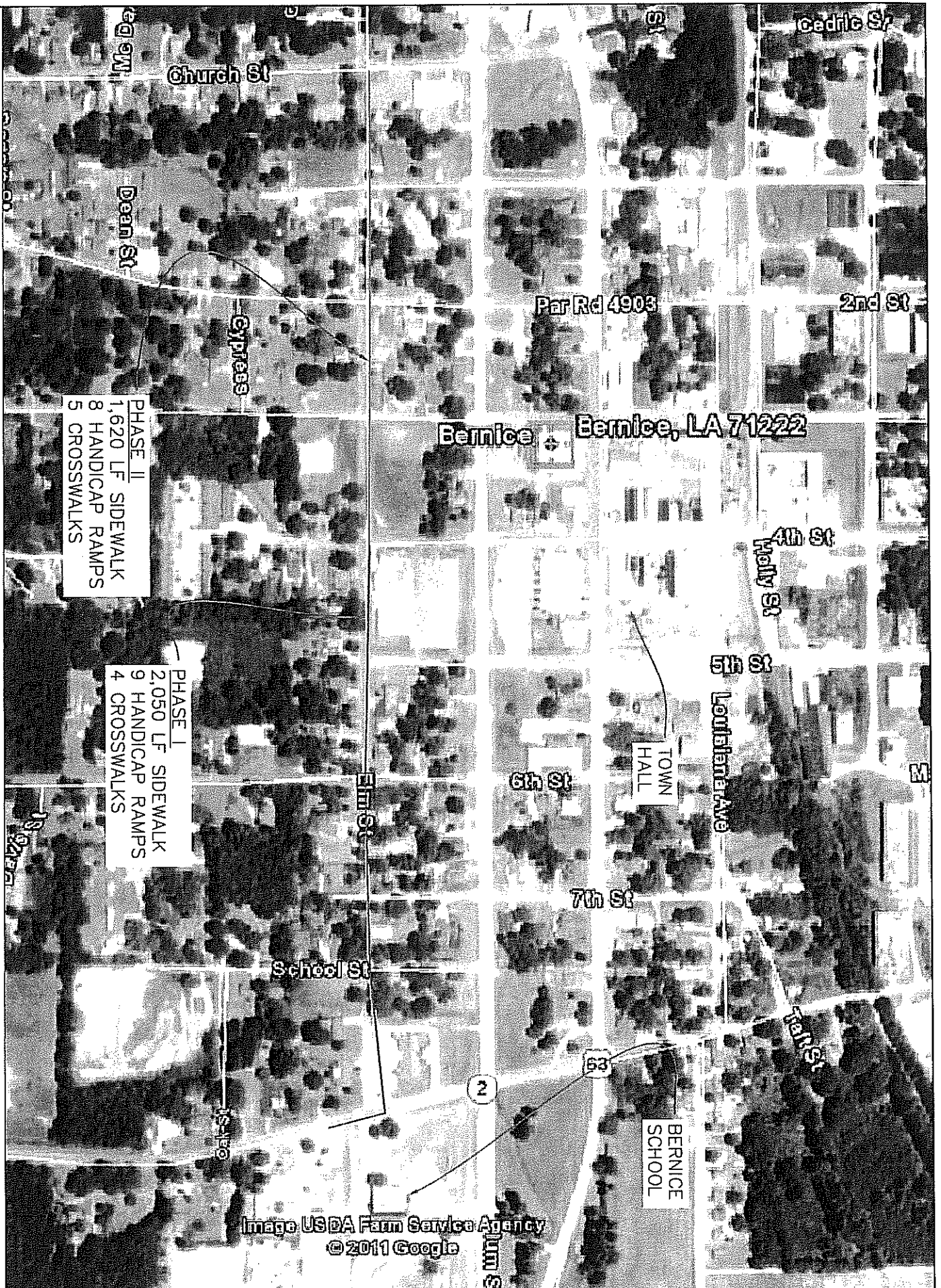
# **ATTACHMENT C**

## **Maps, Plans, & Photographs**



BERNICE - SAFE ROUTES TO SCHOOL - PROPOSED ROUTE

SCALE: 1"=40'





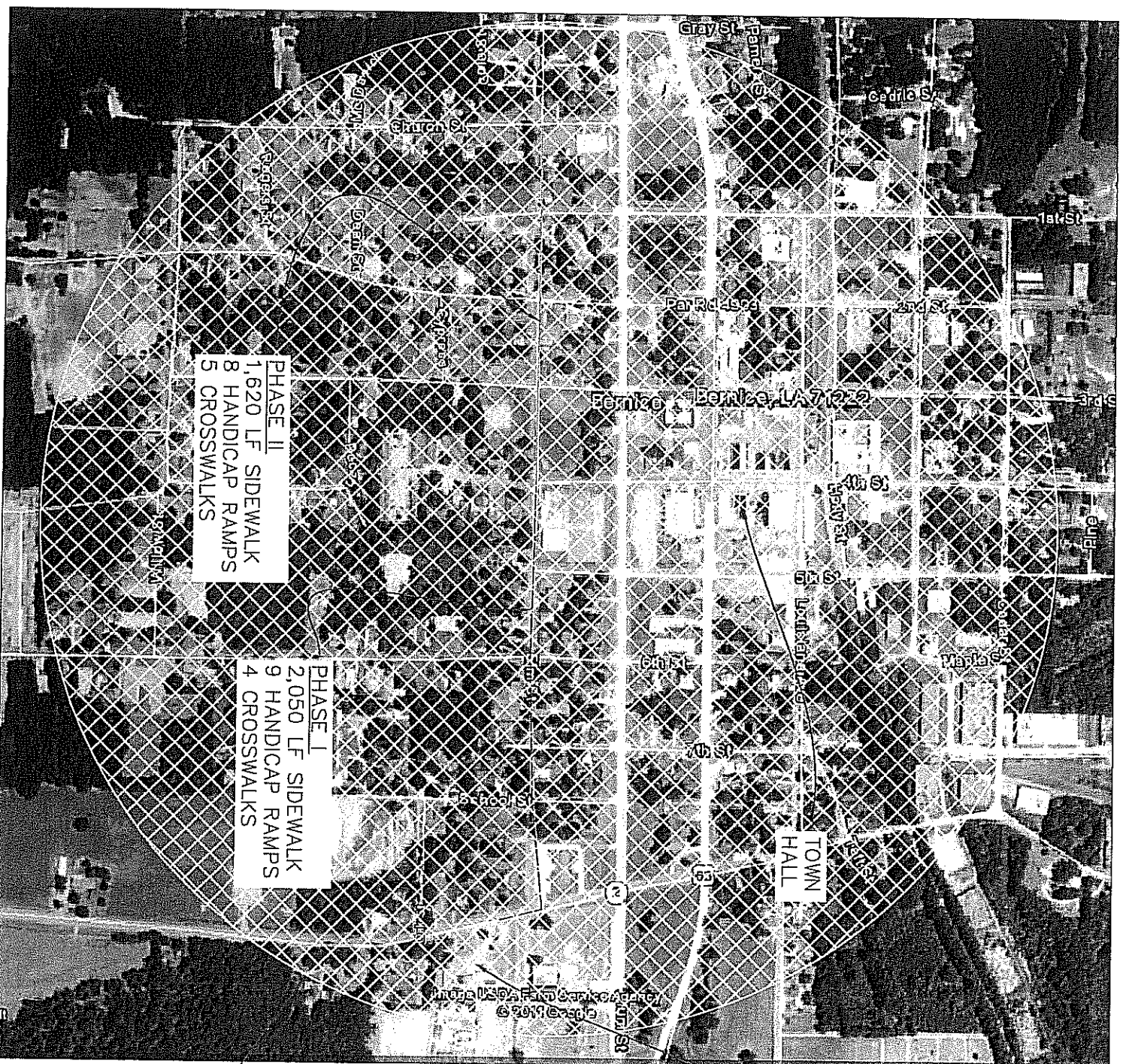
1-2

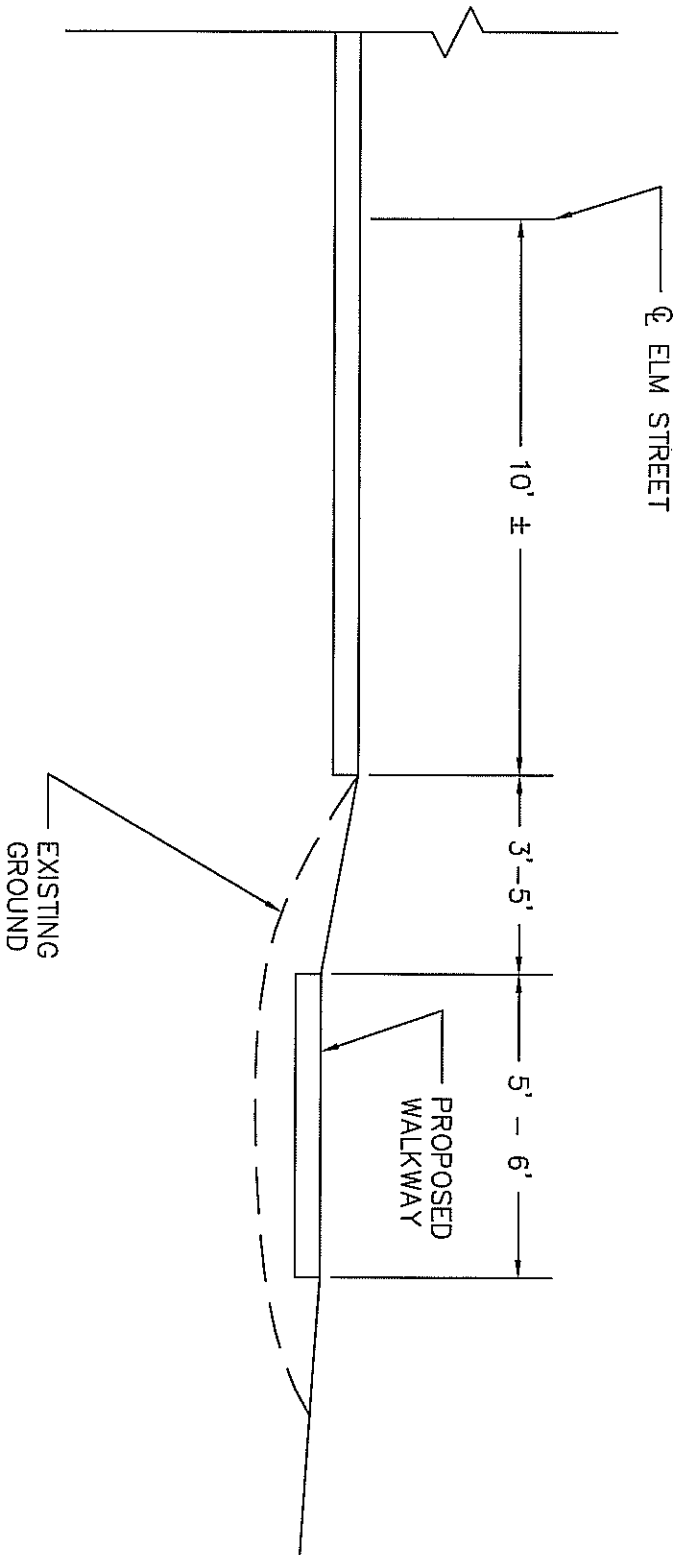
BERNICE  
SCHOOL

SCALE: 1"=600'

TARGET AREA  
RADIUS = 2,200 FT

BERNICE  
SAFE ROUTES TO SCHOOL  
TARGET AREA





BERNICE  
SAFE ROUTES TO SCHOOL  
PROPOSED WALKWAY SECTION





**Photograph 1 - West Side of Elm looking South from Church**



**Photograph 2 - West Side of Elm looking North from 1st Street**





**Photograph 3 - West Side of Elm looking South from 1st Street**



**Photograph 4 - West Side of Elm looking North from 2nd Street**





**Photograph 5 - West Side of Elm looking South from 2nd Street**



**Photograph 6 - West Side of Elm looking North from 3rd Street**



**Photograph 7 - West Side of Elm looking South from 3rd Street**



**Photograph 8 - West Side of Elm looking North from 4th Street**



**Photograph 9 - West Side of Elm looking South from 4th Street**



**Photograph 10 - West Side of Elm looking North from 6th Street**



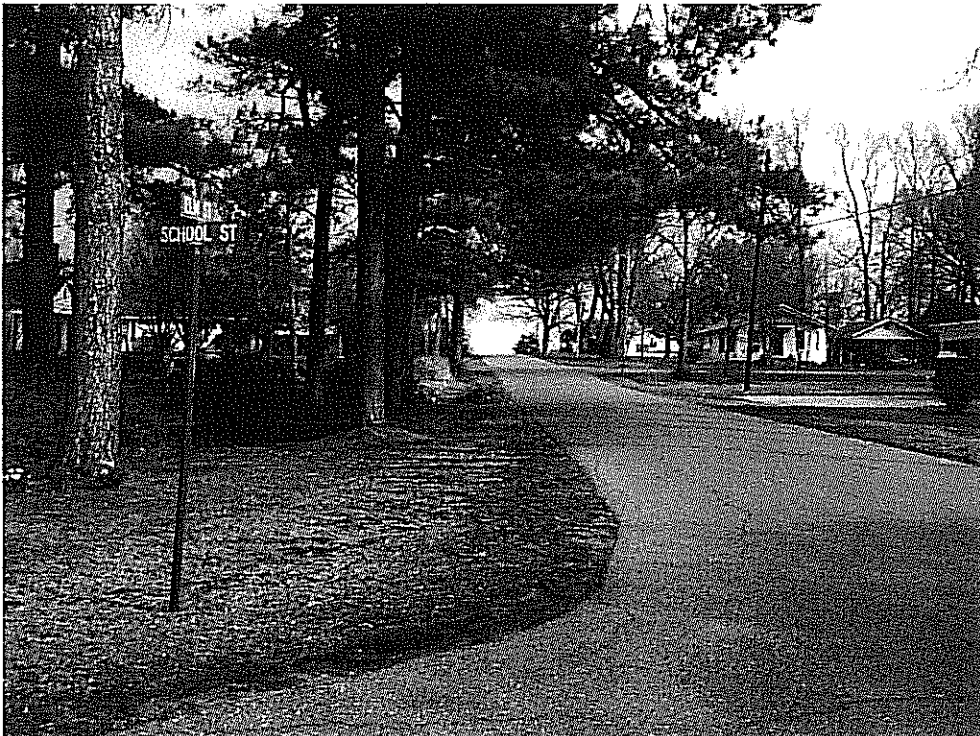
**Photograph 11 - West Side of Elm looking South from 6th Street**



**Photograph 12 - West Side of Elm looking North from 7th Street**



**Photograph 13 - West Side of Elm looking South from 7th Street**



**Photograph 14 - West Side of Elm looking North from School Street**





**Photograph 15 - West Side of Elm looking South from School Street**



**Photograph 16 – West Side of Elm looking North from LA 2**





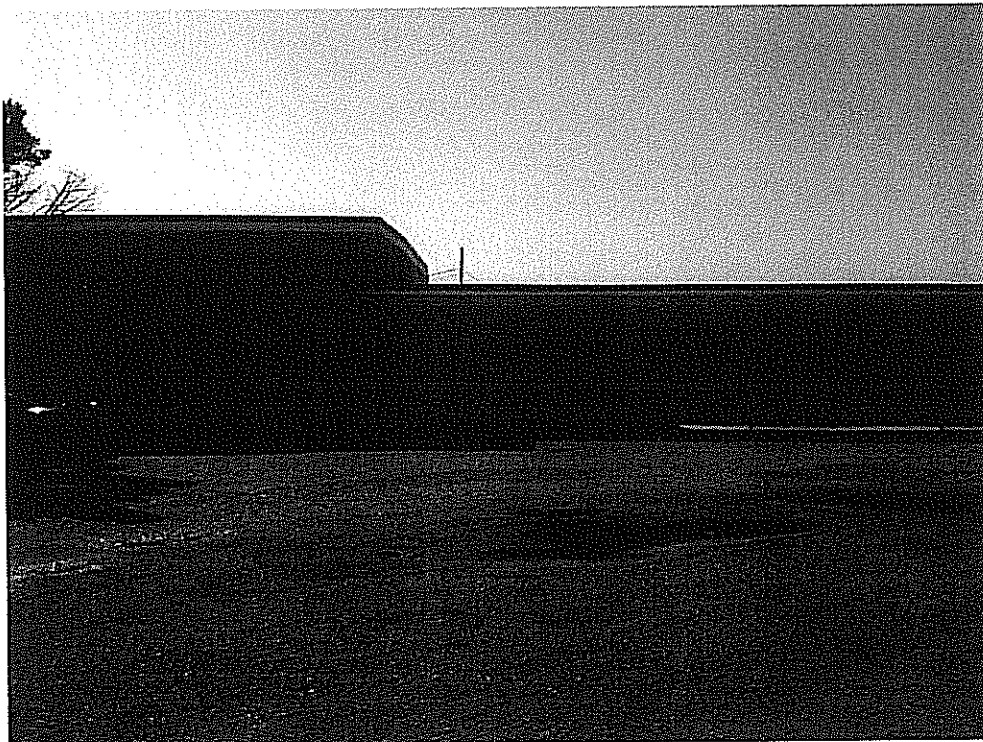
**Photograph 17 - South Side of LA 2 looking West from Elm Street**



**Photograph 18 - South Side of LA 2 looking East from Elm Street**



**Photograph 19 – Bernice Elementary School**



**Photograph 20 - Entrance to Bernice Elementary School**



Photograph 21 - Bernice Elementary School

# **ATTACHMENT D**

## **Project Support**

The following list of groups, organizations, corporate friends, commissions, boards, engineers, and elected officials have reviewed the critical element of this project application and have written the attached letters in support of it:

1. Union Parish School Board
2. Letter of No Objection from DOTD
3. Entergy
4. Letter of Support from Bernice Elementary School
5. Senator Mike Walsworth, District 33
6. Bob Buckley, Union Parish Sheriff
7. Union Parish Police Jury
8. Union Parish Tourist Commission
9. Bernice Industrial Development Corporation
10. Union Parish Chamber of Commerce
11. Union Parish Even Start
12. Spearsville Elementary School
13. Union Parish 911 Commission
14. Bernice Business Club
15. Bernice Garden Club

The physical fitness element of this project has been embraced by school and after school athletic coaches, as well as citizens who walk, bike, and exercise often.

# Union Parish School Board

Post Office Box 308  
Farmerville, Louisiana 71241

Steve Dozier  
Superintendent

[www.unionparishschools.org](http://www.unionparishschools.org)

Phone (318) 368-9715  
FAX (318) 368-3311

January 25, 2011

Mr. Bill Mitcham, Mayor  
Town of Bernice  
P. O. Box 633  
Bernice, LA 71222

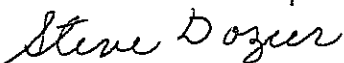
Dear Mr. Mitcham:

As the Superintendent of Union Parish Schools, it is my pleasure to formally provide this "Letter of Support" for your application for a grant *"Safe Routes to School"* through the Louisiana Department of Transportation and Development.

With this grant you would be able to construct a safe walking and bicycle route from Church Street, along Elm Street, to Bernice Elementary School. The project application will include: Constructing sidewalks & curbs, Traffic Calming devices, Handicapped ramps to sidewalks, Speed reduction improvements, Speed bumps, Pavement markings, Flashing Beacons and Bicycle Ramps.

You have our commitment of support and our appreciation for your work to secure this grant that will help the students of Bernice Elementary School.

Sincerely,



Steve Dozier, Superintendent  
Union Parish Schools

SD:jf



BOBBY JINDAL  
GOVERNOR

STATE OF LOUISIANA  
DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT  
P.O. Box 4068, Monroe, Louisiana 71211-4068  
(318) 342-0100  
Fax: (318) 342-0260  
[www.dotd.la.gov](http://www.dotd.la.gov)



SHERRI H. LEBAS, P.E.  
SECRETARY

March 2, 2011

The Honorable Bill Mitcham  
Mayor, Town of Bernice  
P.O. Box 633  
Bernice, Louisiana 71222

RE: Town of Bernice Safe Routes to School Project

Dear Mayor Mitcham:

This is in response to your request to provide sidewalks/bike walks from Church Street along Elm Street to LA 2, across from Bernice Elementary School. The Department has no objections to the proposed project.

If I can be of further assistance, you may contact me at 318-342-0101.

Sincerely,

T. MARSHALL HILL, P.E., P.L.S.  
DISTRICT ENGINEER ADMINISTRATOR

TMH/ljl



*Entergy*

P. O. Box 35803  
West Monroe, LA 71294-5803

---

February 25, 2011

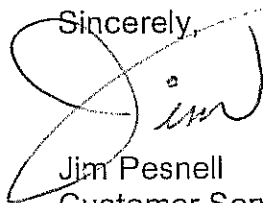
Honorable Bill Mitcham  
Mayor, Town of Bernice  
P. O. Box 633  
Bernice, LA 71222

Dear Mayor Mitcham:

This is to inform you of Entergy's support of the grant for the sidewalk project for the Town of Bernice.

If you need additional assistance, please call me at 318-263-4307.

Sincerely,



Jim Pesnell  
Customer Service Manager





*Bernice Elementary School*  
*119 8<sup>th</sup> Street P. O. Box 570*  
*Bernice, LA 71222*  
*Ph. #318-285-7606 Fax # 318-285-5006*  
*Union Parish School System*

*Alice Bolton, Principal*

*Jacquelyn Montgomery, Secretary*

February 15, 2011

Ms. Shalanda Cole  
LA. Dept. of Transportation and Development  
1440 Hwy 90  
Bridge City, LA 70094

Dear Ms. Cole:

Bernice Elementary School faculty and staff are excited about the "Safe Routes to School" Project Application. The walking and bike riding of students along the current street has long been a problem and a source of friction among students, vehicle drivers, and private home owners. Drivers get angry when students walk in the road, and students become fearful when vehicles barely miss them.

We at Bernice Elementary view this proposed project as one of the most positive opportunities in the history of the school. Bernice Elementary will work hand in hand with the Mayor and the Town of Bernice to ensure the achieving of this grant, and will strive extra hard to see that the improvements are utilized to the fullest extent.

The principal, faculty and staff of Bernice Elementary School whole heartedly endorse and support this grant application.

Yours truly,

Alice Bolton, Principal  
Bernice Elementary Faculty and Staff



# SENATE STATE OF LOUISIANA

**MICHAEL A. "MIKE" WALSWORTH**

State Senator  
District 33  
4007 White's Ferry Rd., Ste. A  
West Monroe, LA 71291  
Phone: (318) 340-6453  
Toll Free: (866) 518-8573  
Fax: (318) 396-0192

COMMITTEES:

Agriculture, Vice Chairman  
Finance  
Labor & Industrial Relations  
Senate & Governmental Affairs  
Select Committee on Homeland  
Security, Chairman

February 25, 2011

Ms. Carol M. Newton, Director  
Office of Community Development  
Division of Administration  
P.O. Box 94095  
Baton Rouge, La 70804-9095

Re: Town of Bernice

Dear Ms. Newton:

I would like to add my support to the application being submitted to your office by the Town of Bernice. The requested funds will be used to construct a safe walking and bicycle route from Church Street, along Elm Street, to Bernice Elementary School.

I am completely supportive of this request, and ask your approval of this application.

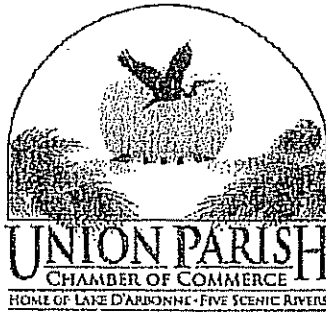
Sincerely,

A handwritten signature in cursive script that reads "Mike Walsworth".

Senator Mike Walsworth  
District 33

MW/ad

February 28, 2011

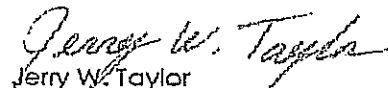


Town Of Bernice  
403 East 4<sup>th</sup> Street  
Bernice, La. 71222

RE: Letter of Support

Dear Mayor Bill Mitcham

This letter is in support of "SAFE ROUTES TO SCHOOL" grant application for the city of Bernice. Quality of life is a very important issue when it comes to locating business in our parish. These type projects can pay dividends for years to come. The Union Parish Chamber of Commerce is in full support of this project. We appreciate the efforts and look forward to its completion.

  
Jerry W. Taylor  
President/CEO  
Union Parish Chamber



**BOB BUCKLEY, SHERIFF**  
EX OFFICIO TAX COLLECTOR  
100 East Bayou Street, Suite 101  
Farmerville, LA 71241-2843

Office (318) 368-3124  
Civil Division (318) 368-2510  
Fax (318) 368-2728

March 1, 2011

Honorable Bill Mitcham  
Mayor, Town of Bernice  
Town Hall  
Bernice, LA 71222

Dear Bill:

I want to applaud you and the town council for applying for the "Safe Routes to School" grant.

As a law enforcement officer for almost 50 years, and having to investigate numerous accidents involving children, anything that we as a community can do to make travel to and from school safer is the correct approach. The hardest job I have ever had to do is to go tell parents their child was deceased.

I whole heartily endorse and support this grant application and hope it will be approved for the sake of our children.

Sincerely,

Bob Buckley  
Sheriff

# POLICE JURY OF UNION PARISH

P.O. BOX 723  
303 EAST WATER STREET  
FARMERVILLE, LA 71241  
TELEPHONE (318) 368-3296

## DISTRICT 1

CHARLES SAWYER  
P.O. BOX 673  
FARMERVILLE, LA 71241  
TEL. 368-2166

February 28, 2011

## DISTRICT 2

LANNY PARKER  
270 MINA PARKER RD  
MARION, LA 71260  
TEL. 292-5291

Louisiana Department of Transportation  
And Development  
Baton Rouge, LA 70802

## DISTRICT 3

A.J. SMITH  
1248 WEBSTER BLUFF RD  
FARMERVILLE, LA 71241  
TEL. 368-8497

To Whom It May Concern:

I have been notified that the Town of Bernice has applied for funding for the construction of a safe walking and bicycle route from Church Street, along Elm Street, to the Bernice Elementary School. My understanding is that this project will be funded through the "Safe Routes to School" grant administered by your department.

## DISTRICT 4

JOHNNY BUCKLEY  
12784 HWY 2  
BERNICE, LA 71222  
TEL. 285-7134

The Union Parish Police Jury fully supports them in this effort. The Town of Bernice is a vital community within Union Parish. The safety of its citizens is considered very important by the Union Parish Police Jury.

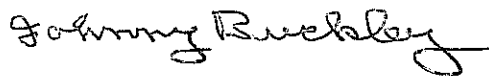
## DISTRICT 5

JERRY RUGG  
390 WELLS RD  
DOWNSVILLE, LA 71234  
TEL. 982-5992

Sincerely,

## DISTRICT 6

ALVIN ALLEN  
1919 SWEET LILLIE RD  
MARION, LA 71260  
TEL. 368-3822



## DISTRICT 7

JO ANN RAMSEY  
510 DE LOUTRE SWITCH RD  
FARMERVILLE, LA 71241  
TEL. 368-3434

Johnny Buckley, President  
Union Parish Police Jury

## DISTRICT 8

DON ACREE  
9271 HWY 143  
FARMERVILLE, LA 71241  
TEL. 726-5467

## DISTRICT 9

JOHN W. WATLEY  
509 GARY  
BERNICE, LA 71222  
TEL. 285-7397

UNION PARISH TOURIST COMMISSION

P. O. BOX 328  
BERNICE, LA 71222  
PH: (318)285-9333

February 17, 2011

Ms. Shalanda Cole  
La. Dept. of Transportation and Development  
P. O. Box 94245  
Baton Rouge, LA 70804-9245

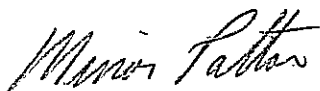
Dear Ms. Cole:

As President of the Union Parish Tourist Commission, I am pleased and excited to endorse the plan for "Safe Routes to school" that the Town of Bernice is submitting. Bernice is now located on a 4-lane highway, and the Tourist Commission and the Town of Bernice have already discussed some possible joint efforts.

This project will really be a boost for this community in the midst of high unemployment and the poor economy.

Thank you for your consideration of this project and Bernice.

Yours truly,



Minor Patton, President  
Union Parish Tourist Commission

## BIDCO

*Bernice Industrial Development Corporation*

*P. O. BOX 186*

*Bernice, LA 71222*

*Ph: (318) 285-9071*

*Fax: (318) 285-9737*

*February 15, 2011*

*Ms. Shalanda Cole  
La. Dept. of Transportation and Development  
P. O. Box 94245  
Baton Rouge, LA 70804-9245*

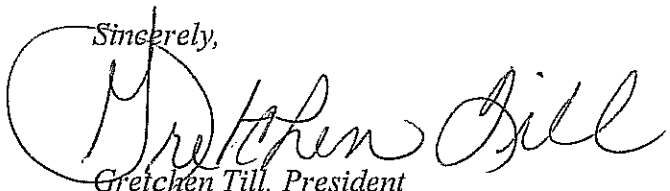
*Dear Ms. Cole,*

*At BIDCO, we have followed with excitement and hope the "Safe Routes to School" sidewalk project that Mayor William Mitcham and his staff have been putting together. I know first hand how much effort they have put into the plan that will really benefit our small town.*

*Any thing that protects our school children and makes our community more attractive is a big plus for our industrial efforts. Some of our senior citizens are already talking about walking on the path when students are not utilizing it.*

*We certainly endorse the effort and urge its approval and selection.*

*Sincerely,*

A handwritten signature in cursive script, appearing to read "Gretchen Till". The signature is written in dark ink and is positioned over the printed name and title of the signatory.

*Gretchen Till, President*

*Bernice Industrial Development Organization*

**UNION PARISH E-911 COMMISSION**

100 E BAYOU ST RM 203  
FARMERVILLE, LA 71241

PH: 318-368-0911 FAX: 318-368-9129

February 28, 2011

CHAIRMAN  
DANIEL HUNTER  
210 Lakewood Dr  
Farmerville, La 71241  
Phone 368-5114  
Office 368-3250  
Fax 368-1916

VICE CHAIRMAN  
A J Smith  
1248 Webster Bluff Rd  
Farmerville La 71241  
Phone 368-8497  
Office 368-8687  
Fax 368-8342

MARK DODD  
300 Joe Brown Rd  
Marion La 71260  
Phone 292-2776  
Office 292-4715  
Fax 292-4717

SANDRA PRYOR  
PO Box 502  
Bernice La 71222  
Cell 450-7389  
Work 285-7263  
Fax 285-9737

RICKY ALBRITTON  
PO Box 633  
Bernice La 71222  
Office 285-9933  
Fax 285-0355

ORVILLE DOSTER  
362 Pleasant Hill Rd  
Farmerville La 71241  
Phone 805-7992

LLOYD SAPIGA  
P.O. Box 517  
Farmerville La 71241  
Phone 368-2292  
Fax 368-3294

Dear Mayor Mitcham,

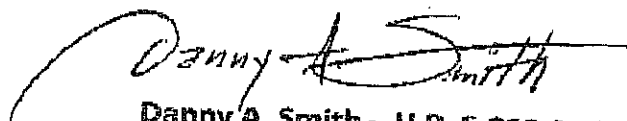
We commend the Town of Bernice for applying for the "Safe Routes To School Grant" administered by the Louisiana Department of Transportation and Development. We support your infrastructure improvement project from Church Street and Elm Street to the Bernice Elementary School.

As the Assistant Administrator with Union Parish E-911

I whole heartedly support these improvements to make our our parish safer due to your project designed to promote pedestrian and cyclist friendly elementary school routes.

I applaud your vision as well as the vision of your Bernice Town Council.

Sincerely,



Danny A. Smith - U.P. E-911 Assistant Administrator



# Spearsville K - 8 School

115 Hwy. 3265  
Spearsville, LA 71277

**David Gray**  
**Principal**

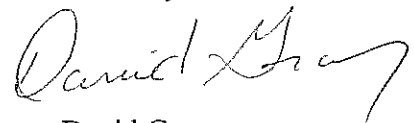
**Phone: (318) 778-3752**  
**Fax: (318) 778-3269**

Dear Mr. Mitcham,

I applaud you in your attempt to acquire funding to build a safe sidewalk for the children of Bernice. As the junior high students from Bernice attend Spearsville, I would certainly feel more at ease with my students being able to travel safely to and from Bernice Elementary as they congregate there for transportation to our school. Also, I am aware of the number of our students that walk to the school in Bernice.

While I applaud you in this endeavor, I certainly am not opposed to helping with this project in any way that I can be of assistance. Please feel free to contact me at any time. Again I would like to thank you for your concern of my students.

Sincerely,



David Gray

**BERNICE BUSINESS CLUB  
P. O. BOX 633  
BERNICE, LA 71222  
PH: (318) 285-9071**

**February 15, 2011**

**Ms. Shalanda Cole  
La. Dept. of Transportation and Development  
P. O. Box 94245  
Baton Rouge, LA 70804-9245**

**Dear Ms. Cole,**

**As President of the Bernice Business Club, I am delighted to support the town's efforts to secure a sidewalk and bicycle pathway connecting the most densely populated area of Bernice and our school, Bernice Elementary. AAs business leaders, we see so many possible benefits from this project in addition to a safe route to school for our students. I anticipate a great amount of use from people of all ages. Those who say they have no place to walk cannot use that excuse anymore, if this project application is funded.**

**We trust that you or someone from DOTD will make an onsite visit to our community. It would be very informative if you could speak to our Business Club at noon some Thursday. My cell number is (318) 243-8688. Thank you for making this DOTD program available to us.**



**Eddy Lee, President  
Bernice Business Club**



## Union Parish Family Literacy Center

*"Impacting a Positive Change Through Intervention"*

1508 Evans Street

Bernice, LA 71222

(318) 285-2335      285-2335 (Fax)

Kay Brown  
Family Literacy Specialist

Kim Elliott  
Early Childhood Specialist

March 3, 2011

Shalanda Cole  
Section 82  
P.O. Box 94245  
Baton Rouge, LA 70804

Dear Ms. Cole,

Children of the Even Start participants attend Bernice Elementary School when they become of age. Our mayor has written a grant asking for a sidewalk with all improvements from Church Street to Bernice Elementary School. The majority of our participants live along that corridor. We ask that you support this application.

Sincerely,

*Kay Brown*

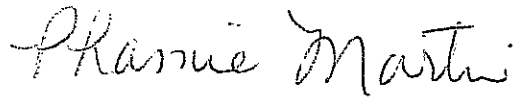
Karen Kay Brown

Union Parish Family Literacy Specialist

Bernice, Louisiana

February 28, 2011

The Bernice Garden Club endorses the Bernice Project Application Grant for "Safe Routes to School". We believe that this grant would greatly improve the safety and well being of all the residents of Bernice. The Garden Club will assist with landscaping in areas approved by the state and town along the route.

A handwritten signature in cursive script that reads "Phamie Martin".

Phamie Martin, President Bernice Garden Club

# **ATTACHMENT E**

## **Surveillance & Evaluation**

## **Attachment "E"**

### **SURVEILLANCE & EVALUATION**

A project of this size and scope must be evaluated as to both process and project. Emotions and realistic expectations of Elementary Children are difficult to assess, so this program will rely heavily on surveys and product measures. As stated several times in this application, Bernice Elementary Students in Grades K – 5 are not allowed by policy to walk or bike to school. The participants in the student survey are in Grades 6 – 8 and were surveyed twice using the attached instrument. Of a total of 69 students surveyed an average of 66 was present for the assessment.

Bernice Elementary School will reassess the program using instruments to monitor student participation. Students will be surveyed at the beginning of each semester.

Results document that of the 69 students in Grades 6 – 8, 58 percent walk to school daily. The value for Grade 6 was 59 percent. Grade 7 results indicated that 52 percent walked to school most days and Grade 8 student's surveys show that 63 percent walk to school. No students currently ride bicycles to school, but the number has been significant in past years.

Another measure of success will be the reduction of accidents and injuries. On and around the project area, police investigation records will be compared from year to year.

**Bernice Elementary School**  
**Safe Routes to School Application Self-Study**

Date\_\_\_\_\_ Teacher\_\_\_\_\_ Grade Level\_\_\_\_\_

**How We Traveled to School This Morning**

Date\_\_\_\_\_

<i>Total # of Students</i>	<i>Walked</i>	<i>Biked</i>	<i>Rode in Car with Parent</i>	<i>Rode in Car with another family</i>	<i>Bus</i>

*How was the weather?* \_\_\_\_\_

*What do you like about your route coming to school and going home from school?*

\_\_\_\_\_

*Do you feel safe walking or biking to school in the mornings? Why or why not?*

\_\_\_\_\_

*Do you feel safe walking or biking home from school in the afternoons? What is different? Do you take the same route?*

\_\_\_\_\_

*In your opinion what can the adults do to help make sure you are safe walking in the neighborhood?*

\_\_\_\_\_

\_\_\_\_\_

*Educator suggestions, comments, concerns:*

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

# **ATTACHMENT F**

## **Project Cost**



# APPENDIX A

## 2011 Detailed Infrastructure Project Cost Estimate – Phase I

Construction Costs						
ITEM	UNIT OF MEASURE	QUANTITY (A)	UNIT PRICE (B)	AMOUNT (AxB)	LOCAL FUNDS (See note below)	REQUESTED SRTS FUNDS
Sidewalk	SY	1150	\$75	\$86,250		\$86,250
Handicap Ramp	EACH	9	\$1,500	\$13,500		\$13,500
Crosswalks	EACH	4	\$500	\$2,000		\$2,000
Miscellaneous Earthwork	LS	1	\$6,000	\$6,000		\$6,000
Miscellaneous Drainage Work	LS	1	\$5,000	\$5,000		\$5,000
Driveway - Gravel	CY	50	\$30	\$1,500		\$1,500
Driveway – Concrete	SY	30	\$75	\$2,250		\$2,250
Relocate Water Meters	EACH	3	\$500	\$1,500		\$1,500
Relocate Mail Boxes	EACH	3	\$750	\$2,250		\$2,250
Tree & Stump Removal	EACH	3	\$1,000	\$3,000		\$3,000
Seed & Fertilize	LS	1	\$5,000	\$5,000		\$5,000
Subtotal				\$128,250		\$128,250
Mobilization (5-10% of Amount subtotal)	10%			\$12,825		\$12,825
Traffic Control (2-10% of Amount subtotal)	10%			\$12,825		\$12,825
Construction Layout (0-5% of Amount subtotal)	5%			\$6,413		\$6,413
Contingencies (0-10% of Amount subtotal)	10%			\$12,825		\$12,825
CONSTRUCTION COSTS TOTAL				\$173,138		\$173,138
Engineering Costs						
Preliminary Engineering	7.9% of Construction Costs Total			\$13,720		\$13,720
Construction Engineering	12.4% of Construction Costs Total			\$21,480		\$21,480
ENGINEERING COSTS TOTAL						\$35,200
Other Costs						
Right-of-Way						
Utility Relocation						
Miscellaneous						
OTHER COSTS TOTAL						
TOTAL PROJECT COSTS		Const. + Engr. + Other				\$208,338

The amount in the shaded box will be the total SRTS Funding requested

Note: Local funds are not required for construction or engineering costs as long as maximum amount is not exceeded. Requiring matching funds is not permitted for this program. Sponsors may elect to supplement SRTS funds to expedite or fully fund the project.

# APPENDIX A

## 2011 Detailed Infrastructure Project Cost Estimate – Phase II

### Construction Costs

ITEM	UNIT OF MEASURE	QUANTITY (A)	UNIT PRICE (B)	AMOUNT (AxB)	LOCAL FUNDS (See note below)	REQUESTED SRTS FUNDS
Sidewalk (4 <sup>th</sup> Street to Church Street)	SY	900	\$75	\$67,500		\$67,500
Handicap Ramp	EACH	8	\$1,500	\$12,000		\$12,000
Crosswalks	EACH	5	\$500	\$2,500		\$2,500
Miscellaneous Earthwork	LS	1	\$5,000	\$5,000		\$5,000
Drainage Work between 2 <sup>nd</sup> and 3 <sup>rd</sup> Street	LS	1	\$4,000	\$4,000		\$4,000
Drainage Work @ 3 <sup>rd</sup> Street (North Side)	LS	1	\$14,000	\$14,000		\$14,000
Drainage Work @ 3 <sup>rd</sup> Street (South Side)	LS	1	\$18,000	\$18,000		\$18,000
Miscellaneous Drainage Work	LS	1	\$5,000	\$5,000		\$5,000
Driveway - Gravel	CY	25	\$30	\$750		\$750
Driveway - Concrete	SY	15	\$75	\$1,125		\$1,125
Relocate Water Meters	EACH	2	\$500	\$1,000		\$1,000
Relocate Mail Boxes	EACH	2	\$750	\$1,500		\$1,500
Tree & Stump Removal	EACH	2	\$1,000	\$2,000		\$2,000
Seed & Fertilize	LS	1	\$5,000	\$5,000		\$5,000
<b>Subtotal</b>				\$139,375		\$139,375
Mobilization (5-10% of Amount subtotal)	10%			\$13,938		\$13,938
Traffic Control (2-10% of Amount subtotal)	10%			\$13,938		\$13,938
Construction Layout (0-5% of Amount subtotal)	5%			\$6,969		\$6,969
Contingencies (0-10% of Amount subtotal)	10%			\$13,938		\$13,938
<b>CONSTRUCTION COSTS TOTAL</b>				\$188,158		\$188,158

### Engineering Costs

Preliminary Engineering	12.8% of Construction Costs Total	\$14,700		\$14,700
Construction Engineering	11.6% of Construction Costs Total	\$21,900		\$21,900
<b>ENGINEERING COSTS TOTAL</b>				\$36,600

### Other Costs

Right-of-Way				
Utility Relocation				
Miscellaneous				
<b>OTHER COSTS TOTAL</b>				

<b>TOTAL PROJECT COSTS</b>	Const. + Engr. + Other			<b>\$224,758</b>
----------------------------	------------------------	--	--	------------------

The amount in the shaded box will be the total SRTS Funding requested

Note: Local funds are not required for construction or engineering costs as long as maximum amount is not exceeded. Requiring matching funds is not permitted for this program. Sponsors may elect to supplement SRTS funds to expedite or fully fund the project.

F-2

## INFRASTRUCTURE

The primary goal of the Infrastructure Segment of this application is to follow extensive engineering with necessary corrections to ditches, right-of-ways, street shoulders, and wet areas. In addition, there will be a need for the removal of a limited number of small trees. It is anticipated that upon the completion of infrastructure work, that students will primarily use the sidewalk/bikewalk for their walking and biking to school and back. Drivers will be relieved and will improve their driving practices as well. The proposed project will provide greatly enhanced access to Bernice Elementary School by adding a continuous sidewalk/bicycle pathway from the south side of the Church Street/Elm Street Intersection to Louisiana Highway 2. Phase 1 is from Louisiana Highway 2 to Fourth Street. Phase 2 is from Fourth Street to Church Street. Traffic calming and speed reduction improvements will also be utilized. Raised traffic markers and markings will be installed or enhanced in front of the school and at the crosswalks. Handicapped ramps will be constructed at all intersections along the proposed route. Sensors for hearing impaired students will be provided on an as needed basis.

Specific infrastructure items are included in the budget for this project application, but some will be briefly outlined in this section. The core element of this project is feet of sidewalks, 9 handicap ramps, and 4 cross walks. Extensive earthwork and drainage work will be necessary in the areas of Second Street and Third Street. Relocation of utilities will be a minor but necessary expense. Engineering expense, as to design, bidding, and construction will account for almost ten (10) percent of the project budget.

### NON-INFRASTRUCTURE

The non-infrastructure segment of this project application will seek to enhance the effectiveness of the Capital Outlay expenditures. Independent Consultants will be contracted to develop a curriculum and teach lessons designed to promote safe walking/biking to school. The curriculum will be designed for and taught to all Bernice Elementary Students in Grades 4 – 8. Materials will be purchased to compliment the instructional activities.

Safe Routes to School contests will be organized on an ongoing basis with incentives offered to contest winners. A parent coordinator and a staff coordinator will be named and will use stipend funds received to reimburse volunteers and parents for materials and expenses. It is anticipated that benches will be constructed at the north and south ends of the walkway route. Landscaping, using plants that are low maintenance will be done and lighting will be improved along the route. Since Bernice Elementary School is on a four day week schedule, it is often almost dark when students walk to school and when they return home. The Town of Bernice will assume all utility and maintenance costs.

The project coordinator will purchase videos and software to use with the classroom teacher. Magazines will be purchased to educate and inform parents. Bicycle helmets will be bought for the student participants. Brochures and safety information written in English will be purchased. Safety award ribbons and orange safety vests will be purchased for all participants, as well as safety colored ponchos for inclement weather and knit caps and gloves for winter use.

Attachment "G", Page 7 – 3

1. Chain link fence at the intersection of Third and Elm Street, temporary signs and barricades, secure covered bicycle rack, additional police patrols.
2. 50 feet of chain link fence @\$25.00 = \$1,250.00  
Temporary signs and barricades – Lump sum = \$1,625.00  
Additional police patrols 100 hrs @\$15.00 = \$1,300.00  
Covered bicycle rack – Lump sum = \$2,500.00
3. <sup>9</sup> Chain link fence - Priority #1  
Temporary signs and barricades - Priority #2  
Police patrols – Priority #3  
Bicycle rack – Priority #4
4. Possible Funding sources are: Parish, Local, and Private Funds
5. Time Frame
  1. Secure Grant Applications - January 2011
  2. Assess Needs – January 2011
  3. Consult with School – On Going
  4. Obtain Demographic Data – February 2011
  5. Prepare Project Application – February – March 2011
  6. Secure Letters of Support – February – March 2011
  7. Secure DOTD Letter of No Objection – March 02, 2011
  8. Submit Project Application – May 4, 2011
  9. Await Award Notification
  10. Procurement of Engineer by DOTD
  11. Sign Contract for Construction
  12. Advertise Project for Bid – 30 Days
  13. Project Construction – 60 Days

## **Attachment "G", Page 7 – 4**

### **Description of Actions Taken**

The Mayor stated in his remarks during the political campaign that he envisioned something like the "Safe Routes to School" program. He had no idea that such existed until he, by chance, read of a project in another place. He called the mayor of that town and was directed to the DOTD web page. He secured the application and talked with the Town Council and other community leaders. He gathered all of the information he could research and talked with other contact persons in other Louisiana towns. With the help of other staff, the application was filled out and written. Although the engineer is to be selected by the DOTD, a private engineer was procured for advice and cost estimates. Before the plan was completed, the Mayor sought and received a letter of no objection from the District Department of Transportation and Development Director. In addition to engineering, information was collected from the school, the community, and police department, along with surveys administered to the students within the area of the planned project. Other documents collected were a resolution from the Town Council, a Town of Bernice letter agreeing to assume all maintenance and repair costs at the end of the project, and letters of support from area agencies, groups, businesses, and political office holders.

The original document will be e-mailed to Shalanda Cole and five (5) bound and stapled copies will be mailed. The fate of the application is now out of the hands of the grant applicant who trusts that this application is of sufficient size, scope, and quality to be approved and funded.

G-4

# **Appendix**

**2011**

**Detailed Infrastructure Project Cost Area**

**Detailed Non-Infrastructure Project Cost Area**

## APPENDIX A

### 2011 Detailed Infrastructure Project Cost Estimate – Phase I

Construction Costs						
ITEM	UNIT OF MEASURE	QUANTITY (A)	UNIT PRICE (B)	AMOUNT (AxB)	LOCAL FUNDS (See note below)	REQUESTED SRTS FUNDS
Sidewalk	SY	1150	\$75	\$86,250		\$86,250
Handicap Ramp	EACH	9	\$1,500	\$13,500		\$13,500
Crosswalks	EACH	4	\$500	\$2,000		\$2,000
Miscellaneous Earthwork	LS	1	\$6,000	\$6,000		\$6,000
Miscellaneous Drainage Work	LS	1	\$5,000	\$5,000		\$5,000
Driveway - Gravel	CY	50	\$30	\$1,500		\$1,500
Driveway – Concrete	SY	30	\$75	\$2,250		\$2,250
Relocate Water Meters	EACH	3	\$500	\$1,500		\$1,500
Relocate Mail Boxes	EACH	3	\$750	\$2,250		\$2,250
Tree & Stump Removal	EACH	3	\$1,000	\$3,000		\$3,000
Seed & Fertilize	LS	1	\$5,000	\$5,000		\$5,000
<b>Subtotal</b>				\$128,250		\$128,250
Mobilization (5-10% of Amount subtotal)		10%		\$12,825		\$12,825
Traffic Control (2-10% of Amount subtotal)		10%		\$12,825		\$12,825
Construction Layout (0-5% of Amount subtotal)		5%		\$6,413		\$6,413
Contingencies (0-10% of Amount subtotal)		10%		\$12,825		\$12,825
<b>CONSTRUCTION COSTS TOTAL</b>				\$173,138		\$173,138

Engineering Costs				
Preliminary Engineering	7.9% of Construction Costs Total	\$13,720		\$13,720
Construction Engineering	12.4% of Construction Costs Total	\$21,480		\$21,480
<b>ENGINEERING COSTS TOTAL</b>				\$35,200

Other Costs						
Right-of-Way						
Utility Relocation						
Miscellaneous						
<b>OTHER COSTS TOTAL</b>						

<b>TOTAL PROJECT COSTS</b>	<b>Const. + Engr. + Other</b>			<b>\$208,338</b>
----------------------------	-------------------------------	--	--	------------------

The amount in the shaded box will be the total SRTS Funding requested

**Note:** Local funds are not required for construction or engineering costs as long as maximum amount is not exceeded. Requiring matching funds is not permitted for this program. Sponsors may elect to supplement SRTS funds to expedite or fully fund the project.



## APPENDIX A

### 2011 Detailed Infrastructure Project Cost Estimate – Phase II

Construction Costs						
ITEM	UNIT OF MEASURE	QUANTITY (A)	UNIT PRICE (B)	AMOUNT (AxB)	LOCAL FUNDS (See note below)	RQUESTED SRTS FUNDS
Sidewalk (4 <sup>th</sup> Street to Church Street)	SY	900	\$75	\$67,500		\$67,500
Handicap Ramp	EACH	8	\$1,500	\$12,000		\$12,000
Crosswalks	EACH	5	\$500	\$2,500		\$2,500
Miscellaneous Earthwork	LS	1	\$5,000	\$5,000		\$5,000
Drainage Work between 2 <sup>nd</sup> and 3 <sup>rd</sup> Street	LS	1	\$4,000	\$4,000		\$4,000
Drainage Work @ 3 <sup>rd</sup> Street (North Side)	LS	1	\$14,000	\$14,000		\$14,000
Drainage Work @ 3 <sup>rd</sup> Street (South Side)	LS	1	\$18,000	\$18,000		\$18,000
Miscellaneous Drainage Work	LS	1	\$5,000	\$5,000		\$5,000
Driveway - Gravel	CY	25	\$30	\$750		\$750
Driveway – Concrete	SY	15	\$75	\$1,125		\$1,125
Relocate Water Meters	EACH	2	\$500	\$1,000		\$1,000
Relocate Mail Boxes	EACH	2	\$750	\$1,500		\$1,500
Tree & Stump Removal	EACH	2	\$1,000	\$2,000		\$2,000
Seed & Fertilize	LS	1	\$5,000	\$5,000		\$5,000
Subtotal				\$139,375		\$139,375
Mobilization (5-10% of Amount subtotal)		10%		\$13,938		\$13,938
Traffic Control (2-10% of Amount subtotal)		10%		\$13,938		\$13,938
Construction Layout (0-5% of Amount subtotal)		5%		\$6,969		\$6,969
Contingencies (0-10% of Amount subtotal)		10%		\$13,938		\$13,938
CONSTRUCTION COSTS TOTAL				\$188,158		\$188,158

Engineering Costs						
Preliminary Engineering		12.8% of Construction Costs Total		\$14,700		\$14,700
Construction Engineering		11.6% of Construction Costs Total		\$21,900		\$21,900
ENGINEERING COSTS TOTAL						\$36,600

Other Costs						
Right-of-Way						
Utility Relocation						
Miscellaneous						
OTHER COSTS TOTAL						

TOTAL PROJECT COSTS		Const. + Engr. + Other				\$224,758
---------------------	--	------------------------	--	--	--	-----------

The amount in the shaded box will be the total SRTS Funding requested

**Note:** Local funds are not required for construction or engineering costs as long as maximum amount is not exceeded. Requiring matching funds is not permitted for this program. Sponsors may elect to supplement SRTS funds to expedite or fully fund the project.

**Appendix "A"**

**PROJECT COST**

**PHASE I NON-INFRASTRUCTURE**

10	Safety Videos @\$54	\$ 540.00
2	Neighborhood Map Software @\$1,300	2,600.00
1	Parent and Volunteers Coordinator Stipend @\$2,000	2,000.00
1	Staff Development Coordinator Stipend @\$2,000	2,000.00
12	Benches @350	4,200.00
1	Landscaping @\$1,500	1,500.00
10	Lantern Type Lights on Posts @\$281	2,810.00
25	Bicycle Helmets @\$13	325.00
100	Orange Safety vests @\$9	900.00
100	Vinyl Safety Ponchos @4.50	450.00
100	Cap and Glove Combos @9	900.00
300	Incentives for Contests @\$9	2,700.00
30	Substitute Teachers @\$50/day	1,500.00
200	Safety Magazines for Parents @1.75	350.00
100	Spanish Brochures @\$1.25	125.00
	Bulk Paper Supplies for 3D Construction	500.00
200	Project T-Shirts @\$8	1,600.00
<b>Total</b>		<b>\$25,000.00</b>

## **Appendix "B"**

### **DEMOGRAPHIC SNAPSHOT Bernice Elementary School**

**2010 – 2011**

#### **School Type:**

Public: K – 8<sup>th</sup> Grade

**Age of Students:** 5 years old – 16 years old

**Total number of students:** 237

Regular Education: 237

Students with Disabilities: 0

#### **School ethnicity demographics:**

Asian:  $2/563 = <1\%$

Black:  $318/563 = 66\%$

Hispanic:  $43/563 = 21\%$

White:  $200/563 = 12\%$

**Percent Free Lunch 98%**

# RESOLUTION

## TOWN OF BERNICE

**BE IT RESOLVED**, by the Mayor and Board of Aldermen of the Town of Bernice, a municipality located in Union Parish by motion offered by Mildred Ferguson and seconded by Amy Pesnell hereby stating that: we as the governing body of the Town of Bernice supports a "Safe Route to School Grant" application in the amount of \$300,000.00 to the Louisiana Department of Transportation and Development.

**WHEREAS**, the Town of Bernice is concerned about the safety of our elementary age children walking or riding bikes to school, and

**WHEREAS**, the Town of Bernice does not have sufficient funding to build sidewalks/bikewalks and other infrastructure improvements to provide for the safety of our children walking and riding bikes to school, and

**WHEREAS**, this project will greatly impact the long term safety of our children as they are walking and riding bikes to school.

**WHEREAS**, funding exists through the Louisiana Office of Transportation and Development for such; and


**WHEREAS**, the Town of Bernice is looking for various sources with help in financing this project

**THEREFORE**, this resolution having been submitted to a vote, the vote thereon was as follows:

Yeas: Ferguson, Pesnell, Terral, Franklin, Hays

Nays: None

Absent: None

  
\_\_\_\_\_  
William Mitcham, Mayor

February 8, 2011